Multiple Job Candidate Evaluation Form

Use this Evaluation form is to transfer final evaluations from the Job Candidate Team Evaluation Form. Avoid entering numerical ratings since these can lead to scoring candidates rather than comparing candidate competencies to job requirements. Once ratings have been entered, use your judgment to select the candidates who best meet job requirements.

Title of Job: _____ Date: _____

Names of Interviewers: _____

Candidate A: _____

Candidate B: _____

Candidate C: _____

Candidate D: _____

Candidate E: _____

Suggested non-numerical ratings:

Competency Level	Rating
Superior	+++
Exceeds Job Requirement	++
Meets Job Requirement	+
Below Job Requirement	–
Unsatisfactory	– –

Competency	Candidates				
	A	B	C	D	E

Recommendation: Primary Candidate (Circle one): A B C D E

Backup Candidate #1 (Circle one): A B C D E

Backup Candidate #2 (Circle one): A B C D E

Comments to support recommendations:(Attach additional sheets if necessary):